



*Expert Retention Agreement*

This document formalizes the relationship between Eurofins SN Special Analysis West and \_\_\_\_\_ (the "Client"). In return for agreed-upon remuneration, Eurofins SN Special Analysis West will provide consulting and/or analytical services pertaining to the case of \_\_\_\_\_.

As part of this agreement, Eurofins SN Special Analysis West will undertake to provide exclusive service to Client for this case. In order for this to happen, Eurofins SN Special Analysis West needs to know the names of all known parties and their representatives. The Client is responsible for providing this information to Eurofins SN Special Analysis West. Only with this information can we ensure that no conflict of interest has occurred or will occur.

Activation of this agreement requires this signed and dated document and a retainer of \$\_\_\_\_. This retainer is non-refundable and will be applied to the final billing for this case. Should the billings be less than the retainer, no balance will be refunded. Should billing exceed the retainer, the balance will be billed to the Client. Interim billings may also be sent. Phone contact will not activate this agreement. We suggest that no privileged or confidential information be provided to us prior to receipt of this agreement and retainer by Eurofins SN Special Analysis West.

Responsibility for payment of all billings within terms of the invoices (typically net 30 days) lies with the Client. While we recognize that the billings may ultimately be paid by another party or parties, this in no way removes the responsibility from the Client to pay, or arrange for prompt payment of, all billings.

Eurofins SN Special Analysis West will charge fees for time and services based on either our published fee schedule as of the date of this agreement or other quoted rates. At any point, upon request, Eurofins SN Special Analysis West will provide Client with cumulative billings and estimates of future billings for work in progress. Client is responsible for requesting and tracking this information unless Eurofins SN Special Analysis West is given a formal budgetary cap.

Client: \_\_\_\_\_

For : Eurofins SN Special Analysis West

Signed By: \_\_\_\_\_

Signed By: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_